

# Little Horkesley Parish Council

## NOTICE OF MEETING

**I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND** the Annual Meeting of the Little Horkesley Parish Council to be held at Little Horkesley Village Hall on Monday 18<sup>th</sup> September 2023 at 7:30pm.

**Members of the public and press are welcome to attend.**

Joanna Petersen (Parish Clerk)  
01206 273 145  
[clerk@littlehorkesleypc.com](mailto:clerk@littlehorkesleypc.com)

### **Apologies**

**Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.**

### **1. Minutes**

To approve the minutes of the meeting held on 17<sup>th</sup> July 2023 as an accurate record.

### **2. Public Questions**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman.) Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with an individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

### **3. National Grid “GREEN” Pylons Scheme**

- a) To receive an update from Johnny Eddis and Susie Goldring

### **4. Playground**

- a) To discuss the fence at the rear of 7 Orchard Cottages
- b) To receive an update from the clerk about the grant for the play equipment and further quotes.

- c) To discuss the Routine Playground Inspection Course & Exam (re email from Pearl Willcox)

## **5. Roads, Verges & Footpaths**

- a) To discuss the drainage issue at School Road
- b) To discuss the ditch at the top of Water Lane.
- c) To discuss the road markings at the junction of London Road, Coach Road and Vinesse Road
- d) To receive an update from the clerk about litter picking equipment

## **6. Planning**

- a) To discuss planning application 231986 (extension to Old School House, School Road)

## **7. War Memorial**

- a) To discuss whether the Parish Council would like to proceed with the work using Get It Done (£800) as Cllr Eddis has not received confirmation that R Griggs (£1,070) is happy to carry out the work. (The clerk will check that the GID quote is still valid).

## **8. Bus Shelter**

- a) To discuss the quote for renovation of the bus shelter
- b) To formally discuss the possibility of a “book library” in the bus shelter

## **9. Hedgehog and Swift Project**

- a) To discuss the email from Emma Black (Countryside Project Officer for the Dedham Vale AONB & Stour Valley Project).

## **10. Remembrance Service**

- a) To agree that the Parish Council will purchase a wreath
- b) To discuss who will represent the Parish Council and lay the wreath at the Remembrance Service at Little Horkesley Church

**11. Emergency Assistance Plan**

- a) To review and approve the amendments made by Cllr Le Grys to the Emergency Assistance Plan

**12. Parish Council Admin**

- a) To propose the dates for next year’s meetings
- b) To discuss the Standing Orders and Code of Conduct
- c) To begin the process of reviewing the parish council policies that are due for review
- d) To review the list of councillor responsibilities
- e) To confirm attendees for the EALC Councillor Training Course
- f) To discuss updates to the website (Councillor profiles)

**13. Finance**

- a) Quarterly report for Cllr Eddis to review (missed from last meeting)

**14. Correspondence**

**15. Items for the Next Agenda**

..... (J Petersen – Clerk)

**11.09.2023**

..... (Date)

**Date of the next Parish Council Meeting Monday 20<sup>th</sup> November 2023 (Little Horkesley Village Hall)**

**The Public and Press are cordially invited to be present**

**Little Horkesley Parish Council**

Parish Clerk: Joanna Petersen

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