

Little Horkesley Parish Council

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND an Ordinary Meeting of the Little Horkesley Parish Council to be held at Little Horkesley Village Hall on Monday 25th April 2022 at 7:30pm.

Parish Councillors will be meeting at the War Memorial at 7pm and then moving on to the Playground to discuss repairs before commencing the meeting at the Village Hall at 7:30pm.

Members of the public and press are welcome to attend.

Joanna Petersen (Parish Clerk)
01206 273 145
clerk@littlehorkesleypc.com

Apologies

Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.

1. Minutes

To approve the minutes of the meeting held on 21st March 2022 as an accurate record.

The Chair to also sign copies if previous Minutes which are missing a signature.

2. Public Questions

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman.) Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with an individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

3. Affordable Homes

- a) To receive a presentation from Ruth Newcombe about Affordable Homes in Little Horkesley

4. Parish Council

- a) To discuss the handover of the Chairman role.
- b) To confirm that the meeting in May will be the Annual Meeting (see supporting document for a reminder of the difference between Annual Meeting and Annual Parish Meeting).

5. Broadband

- a) To receive an update from Chris Jacobs

6. Playground

- a) Update on renewal of the playing field lease
- b) To discuss update on the damage to the fencing following Storm Eunice
- c) To confirm that the grass cutting contract has been agreed for 2022
- d) To confirm that the ROSPA playground inspection has been booked
- e) To discuss proposed tree inspection for the playground.
- f) To consider an outline plan for the future of the playground
- g) To receive thanks from the Drury Family in relation to the bench dedicated to the memory of Roger Drury

7. Roads, Verges & Footpaths

- a) Updates on works and reports

8. Planning

- a) To discuss any new planning applications

9. Bus Shelter

- a) Update on the renovation of the noticeboard

10. Emergency Assistance Plan

- a) To confirm that information regarding the Emergency Assistance Plan has been placed on the website

11. War Memorial

- a) To discuss findings from visit to the War Memorial

12. Queen's Platinum Jubilee

- a) To receive an update from Chris Jacobs and Tracy Le Gryns about plans for the Platinum Jubilee celebrations
- b) To receive an update on the status of the grant application

13. BT Digital Voice

- a) To discuss concerns from members of the parish about the removal by British Telecom of analogue phones.

14. Defibrillator

- a) To discuss the possibility of having a defibrillator installed in the village (see supporting document)

15. Finance

- a) To approve the Annual Governance and Accountability Return (AGAR) documents for 2021/22 which will be circulated to all councillors prior to the meeting.
 - Sections 1 of the Annual Governance and Accountability Report
 - Section 2 of the Annual Governance and Accountability Report
 - Exemption Certificate

These will then be signed by the Chair and the Clerk

- b) To approve the updated Asset Register.
This will include the new benches and will reflect an increase of 4% due to inflation as applied last year.
- c) Quarterly Report to be approved by Chris Exley (Vice Chair)
- d) To receive details of the Insurance renewal from the Clerk

Invoice Approval

To Approve the following invoices:

- The recent publication of the 2021/22 National Salary Award for government employees has resulted in a small pay increase for the clerk which will be backdated for 3 months.

To note expenditure approved by the Chair and the Clerk

- Parish Council Magazine £100.00
- J Petersen (March 2022) £174.00

16. Correspondence

Emails forwarded by the Clerk

To follow

Hard copy

17. Thanks from the Chair

18. Items for the Next Agenda

..... (J Petersen – Clerk)

20.04.2022

..... (Date)

Date of the next Parish Council Meeting Monday 16th May 2022 (Little Horkesley Village Hall)

The Public and Press are cordially invited to be present

Little Horkesley Parish Council

Parish Clerk: Joanna Petersen

Email: clerk@littlehorkesleypc.com

Website: www.littlehorkesleypc.com