

Little Horkesley Parish Council

meeting to be held in the Village Hall at 1900 on Wednesday 8 May 2019

Apologies

Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.

1. Minutes

To approve the minutes of the meeting held on 17 April as an accurate record.

2. Management of the Council

- a. To elect officers, Chair, Vice Chair and Clerk/RFO, for 2019/20.
- b. To sign and return the Acceptance of Office and Register of Registerable Interest Forms.
- c. To agree the amended Risks faced by the Parish Council – attached.

3. Affordable Housing

To receive a report from Chris Exley on any developments.

4. Emergency Assistance Plan

To review the Emergency Assistance Plan with a view to approving it and to also consider how it is integrated into the wider Colchester Borough Emergency Plans.

5. Clerk's Report

- a. Playing Field

To receive a report on playingfield/ground activities.

- b. Roads and verges

To receive a report on requests made to ECC Highways.

To note that Water Lane will be closed on Monday 20 May for 5 days for electrical connection work.

6. Planning

- a. Application No: 190994 Joscelyns, Water Lane, Little Horkesley

To consider the application for alterations to horticultural buildings.

- b. Application No: 190983 Priory Farm Cottage, School Road, Little Horkesley

To consider the application for an external study room.

7. Finance

a. To note that:

- The certificate of Exemption had been lodged with PKF Littlejohn,
- the Internal Audit had been completed and signed off by Gavin White,

and that the next step is to place the Notice of Public Rights and Publication of the Annual Governance & Accountability Return on the Village Noticeboard from 17 June to 26 July and thereafter full audited information to be uploaded onto the PC website.

b. To approve expenditure of J R Drury £110 paid to Jenny McBride for repair/maintenance of the Parish Council computer.

c. To consider whether and how the Parish Council bank account with Barclays Bank plc can be converted to online banking.

8. Correspondence

To note the following correspondence received:

- Dedham Vale & Stour Valley News;
- Invitation to the Dedham Vale Society Summer Party, 13 June.

9. Items for the Next Agenda

..... (J R Drury – Clerk)

..... (Date)

Date of the next Parish Council Meeting Wednesday 19 June.