

## NOTICE OF MEETING

**I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND** the Annual Meeting of the Little Horkesley Parish Council to be held at Little Horkesley Village Hall on Monday 16<sup>th</sup> May 2022 at 7:30pm.

**Members of the public and press are welcome to attend.**

Joanna Petersen (Parish Clerk)  
01206 273 145  
[clerk@littlehorkesleypc.com](mailto:clerk@littlehorkesleypc.com)

**1. Election of the Chairman**

**2. Declaration of Acceptance of Office**

**3. Election of Vice Chairman**

**4. Apologies**

**5. Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.**

**6. Minutes**

To approve the minutes of the Annual Meeting held on 17<sup>th</sup> May 2021 as an accurate record.

To approve the minutes of the meeting held on 25<sup>th</sup> April 2022 as an accurate record.

**7. Public Questions**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman.) Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with an individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

**8. Thank you**

To formally thank Maria Oats after her resignation for her dedication to the role of Chairman

## **9. National Grid “GREEN” Pylons Scheme**

- a) To discuss the East Anglia GREEN (Green Energy Enablement) proposals from National Grid to install 180km of pylons across East Anglia.
- b) To agree the position of the Parish Council on the proposal.
- c) To agree a plan of action to raise awareness of the issue and publicise the position of the Parish Council.

## **10. Broadband**

- a) To receive an update from Chris Jacobs

## **11. Playground**

- a) To discuss signing of the playing field lease
- b) To receive an update on the damage to the fence
- c) To confirm that a contract has been received from Danny Page regarding grass cutting for the year
- d) To confirm that Paul Cutler has been contacted regarding the inspection of the oak tree.
- e) To discuss any developments to the outline plan for the playground.

## **12. Roads, Verges & Footpaths**

- a) To agree a letter to be sent to all local farmers regarding cross field footpaths
- b) To discuss Phil Brown (Maltings Farm) and Footpaths 15 and 16

## **13. Planning**

- a) To note and discuss planning application 221119 and agree the Parish Council's response
- b) To note approval of planning application 220666 (Detached timber frame office, 4 Baileys Cottages, CO6 4DG)

## **14. Bus Shelter**

- a) Update on the renovation of the noticeboard

## **15. War Memorial**

- a) Update from Chris Exley regarding permission from the conservation officer to repaint the railings

## **16. Queen's Platinum Jubilee**

- a) To discuss financing of the planned event
- b) To agree the flyer and arrange printing and distribution.

## **12. Finance**

- a) To approve and sign the Annual Governance and Accountability Return (AGAR) documents for 2021/22 which will be circulated to all councillors prior to the meeting.
  - Section 1 of the Annual Governance and Accountability Report
  - Section 2 of the Annual Governance and Accountability Report
  - Exemption Certificate

These will then be signed by the Chair and the Clerk

- b) To approve the updated Asset Register.  
This will include the new benches and will reflect an increase of 5% due to inflation as applied last year.
- c) To receive details of the Insurance renewal from the Clerk

## ***Invoice Approval***

## **16. Correspondence**

- Rosie                                    *"First Meeting of Essex, Suffolk, Norfolk Pylons Action Group"*
- Sara Ward                              *"Essex Warbler"*
- Lewis Barber                          *"National Grid Letter"*
- Rosie                                    *"Essex Suffolk Norfolk Pylons Flyer"*
- Maria Oats                              *"Footpaths"*

## ***Hard copy***

**18. Items for the Next Agenda**

..... (J Petersen – Clerk)

**11.05.2022**

..... (Date)

**Date of the next Parish Council Meeting Monday 20<sup>th</sup> June 2022 (Little Horkesley Village Hall)**

**The Public and Press are cordially invited to be present**

**Little Horkesley Parish Council**

Parish Clerk: Joanna Petersen

Email: [clerk@littlehorkesleypc.com](mailto:clerk@littlehorkesleypc.com) Website: [www.littlehorkesleypc.com](http://www.littlehorkesleypc.com)