

Little Horkesley Parish Council

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND an Ordinary Meeting of the Little Horkesley Parish Council to be held at Little Horkesley Village Hall on Monday 26th July 2021 at 7:30pm.

Members of the public and press are welcome to attend.

Joanna Petersen (Parish Clerk)
01206 273 145
clerk@littlehorkesleypc.com

Apologies

Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.

1. Minutes

To approve the minutes of the meeting held on 21st June as an accurate record.

2. Public Questions

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman.) Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with an individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

3. Parish Council

- a) To review the advert for a new parish councillor
- b) To receive any updates from councillors on potential interested candidates

4. County Broadband

- a) To receive an update from Chris Jacobs and feedback from the County Broadband webinar held on Thursday 8th July

5. Playground

- a) To discuss the Mortimer Contracts feedback on the ROSPA report.
- b) Update on renewal of the playing field lease
- c) Update on the recruitment of a new "Play Equipment Inspector"
- d) To discuss the fence at the rear of Orchard Cottages
- e) To discuss the £350k Essex Community Initiative Fund (CIF) as brought to our attention by Cllr Lewis Barber (see supporting doc)

6. Footpaths

- a) To allocate footpaths to councillors for inspection

7. Planning

- a) To discuss Planning Application 211650 Oak framed cartlodge at Tudor House, Holts Road

7. Bus Shelter

- a) Update on the renovation of the noticeboard

8. Website / Social Media

- a) To note that updated policies and AGAR documents have been uploaded to the website

9. Affordable Homes

- a) To receive an update from Chris Exley

10. Emergency Assistance Plan

- a) To review the Vulnerable Persons Form
- b) To discuss the draft advert requesting feedback on the Parish Council's response to the Covid 19 pandemic and offer to join the Vulnerable Persons List.

11. Policy Review

a) To review findings of policy reviews as follows:

Maria Oats:	Privacy
Hannah Taylor:	Sickness
Susie Goldring:	Document Retention
Chris Exley:	Complaints

12. Finance

a) Update on end of year finances and AGAR

b) Asset Register

Invoice Approval

To Approve the following invoices:

- CBC Playing Field lease £90.00
- CPRE subscription £39.00

To note expenditure approved by the Chair and the Clerk

- J Petersen (June Salary) £174.00
- J Petersen (2 x Flashdrives) £30.84
- RCCE £52.80

13. Correspondence

14. Items for the Next Agenda

..... (J Petersen – Clerk)

11.06.2021

..... (Date)

Date of the next Parish Council Meeting Monday 20th September 2021 (Location TBC)

The Public and Press are cordially invited to be present

Little Horkesley Parish Council

Parish Clerk: Joanna Petersen

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