

NOTICE OF MEETING

I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND an Ordinary Meeting of the Little Horkesley Parish Council to be held at Little Horkesley Village Hall on Monday 20th December 2021 at 7:30pm.

Members of the public and press are welcome to attend.

Joanna Petersen (Parish Clerk)
01206 273 145
clerk@littlehorkesleypc.com

Apologies

Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.

1. Minutes

To approve the minutes of the meeting held on 15th November as an accurate record.

2. Public Questions

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman.) Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with an individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

3. Parish Council

- a) To receive any updates from councillors on potential interested candidates
- b) To discuss updates on a new Chair

4. Broadband

- a) To receive an update from Chris Jacobs

5. Playground

- a) To discuss the feedback from Mortimer Contracts on the playground fence and swings and reducing the size of the fenced play area.
- b) To discuss weekly playground inspections (see supporting document)
- c) Update on renewal of the playing field lease
- d) To discuss the fence at the rear of Orchard Cottages
- e) To discuss a plan of action for the future of the playground and playing field

6. Footpaths

7. Roads & Verges

- a) Updates on works and reports

8. Planning

- a) To discuss any new planning applications

9. Bus Shelter

- a) Update on the renovation of the noticeboard

10. Affordable Homes

- a) To receive an update from Chris Exley

11. Emergency Assistance Plan

- a) To review and approve the revised version of the Emergency Assistance Plan
- b) To review and approve the simplified consent form for the Vulnerable Persons List
Should we include email addresses?
- c) To discuss monitoring of the Vulnerable Persons List and an advert for the Parish Magazine

12. War Memorial

- a) To discuss whether maintenance work is required for the War Memorial

13. Clerk's Annual Review

14. Finance

- a) To discuss the 2nd draft of the 2022/23 budget
- b) To discuss the proposed precept for 2022/23

Invoice Approval

To Approve the following invoices:

To note expenditure approved by the Chair and the Clerk

- D Page (grass cutting) £216.00
- Air Ambulance £50.00
- Dedham Vale £175.00
- J Petersen (November Salary) £174.00
- J Petersen (printer ink) £33.77

15. Correspondence

Emails forwarded by the Clerk

- Essex Highways "Braintree/Colchester/Tendring PPT Slides"
- Mark Healy "Community Newsletter"
- EALC "EALC 78th Annual General Meeting, Hylands House Special"
- Sarah Ward "RCCE Warbler – December"
- Communications Officer "E-Bulletin 3rd December 2021"
- Lewis Barber "Free Cycle Training"
- Transport East "Public Consultation on Regional transport Strategy"
- Adrian Pritchard "Merry Christmas"
- Yvonne Cook "Vaccinations – Call for Support and Actions"
- Communications Officer "Public Consultation on Regional Strategy"
- Communications Officer "Highways Highlights: December Edition"
- Pearl Willcox "Launch of EALC training Calendar 2022"

Hard copy

- CPRE "Countryside Voices" To be circulated
- Dedham Vale AONB & Stour Valley Posters to be displayed

16. Items for the Next Agenda

..... (J Petersen – Clerk)

14.12.2021

..... (Date)

Date of the next Parish Council Meeting Monday 17th January 2022 (Little Horkesley Village Hall)

The Public and Press are cordially invited to be present

Little Horkesley Parish Council

Parish Clerk: Joanna Petersen

Email: clerk@littlehorkesleypc.com

Website: www.littlehorkesleypc.com