**LHPC06a/19 Little Horkesley Parish Council**

**meeting to be held in the Village Hall at 1930**

**on Wednesday 19 June 2019**

**Apologies**

**Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.**

**1. Minutes**

To approve the minutes of the meeting held on 8 May as an accurate record.

**2. Affordable Housing**

To consider Chris Exley’s email of 7 June on potential sites for Affordable Housing.

Additionally to review the minutes of the Annual Parish Meeting held on 8 May 2019.

**3. Emergency Assistance Plan**

To consider proposed updates to the Plan.

**4. Clerk’s Report**

a. Playing Field

To consider the annual RoSPA Inspection Report on the playground and equipment and decide what remedial action is necessary.

To note that the Clerk has requested that the playing field, bus shelter and cut fortnightly during May/June in view of the vigorous Spring growth.

Colchester Borough Homes have been requested to spray the nettles etc in the car park area and cut back the border hedge.

b. Roads and Verges

To note that Cllr Anne Brown’s response to the Clerk’s request the ECC Highways consider a 30 mph limit down the whole length of Water Lane that as there was no housing either side of the lane there could not be a limit.

c. Little Horkesley PC Website

As the auditors, PKF-littlejohns, have issued the Notification of Exempt Status 2019 and the relevant financial documents have been put up on the website which is now fully up to date.

d. Intro to Website Accessibility

To receive a report from Maria Oats on the course attached on 11 June.

**5. Planning**

a. Application No: 190983 Priory Farm Cottage, School Road, Little Horkesley

The application for an external study has been approved.

b. Application No: 191430 Ridgecrest. School Road, Little Horkedsley

Demolition of lean-to Utility Room and extension and alterations to ground floor.

**6. Finance**

a. To note that EALC have not been forthcoming on guidance on “online banking” and consider further action.

b. To authorise the following payments:

* RoSPA £86.40 Playground Inspection;
* EALC £78.00 – Website Accessibility Course 13 June;
* DAP Landscapes £288.00 – Grass Cutting;
* Information Commissioner’s Office £40.00 – Annual Fee.

**7. Correspondence**

The following correspondence has been received and circulated:

* EALC Legal Update May – Maria Oats;
* DV & SV Update May;
* ECC Highways focus May;
* Essex Heritage News;
* ECCE Oyster Spring 2019

**8. Items for the Next Agenda**

**……………………………………………………………………… (J R Drury Clerk/RFO)**

**……………………………………………………………………… (Date)**

**The next Parish Council Meeting will be held on Wednesday 31 July.**