

# Little Horkesley Parish Council

meeting to be held in the Village Hall at 1930 on Wednesday 21 March 2018

## Apologies

### Declaration of Pecuniary or Non-pecuniary interests in relation to agenda items.

#### 1. Minutes

To approve the minutes of the meeting held on 21 February 2018.

#### 2. Royal wedding 19 May

To agree to establish a Parish Council sub-committee, Royal Wedding SC, in order to meeting the requirements of Came & Co.

To receive a report from Chris Jacobs and the Clerk on actions taken so far.

#### 3. Clerk's Report

##### a. Dog Fouling

To discuss the issue of dog fouling in the village, particularly in the playing field and School Lane, and to receive a report from the Clerk on the meeting with the CBC Dog Fouling Unit on 15 March.

##### b. Playing Field

To note that Jake Jacobs has agreed to take over the weekly inspections and the reporting thereof. To review the adequacies of the current checklist, the briefing required and records to retained.

To note that the annual inspection in May by RSPoA has been booked.

##### c. Roads/verges

To receive a report from the Clerk on the snow blockage on Crabtree Lane and the failure to clear the snow and the refusal of Highways to replace the Grit Bin at the junction of Crabtree Lane with Bures road.

##### d. Data Protection

To receive a further briefing from Maria Oats on the Data Protection Act and specifically the role and appointment of a Data Protection Officer.

To receive a report from Chris Exley on the long term retention of Parish Council records.

##### e. Affordable Housing

To receive a report from Chris Exley on the receipt and distribution of the RCCE questionnaire on Affordable Housing and the generally favourable response in the village.

##### f. Dedham Vale & Stour Valley Project Forum, 15 June

To discuss attendance at this event.

**4. Planning**

a. Application No: 180510 Blue Owl, Nayland Road, Great Horkesley

To consider the relevance of this application to the village.

b. Application No: 180655 Bowdens Cottage, Bowden Lane, Wormingford

To consider the relevance of this application to the village.

c. Joscelyns, Water Lane, Little Horkesley

To consider the meanings of work currently being carried out.

**5. Finance**

To review the following draft papers for the 2017-2018 Audit:

- 2017-2018 Expenditure;
- 2017-2018 Accounting Statements;
- 2017-2018 Variance Analysis;
- 2017-2018 Expenditure over £100;
- 2017-2018 Asset Register.

**6. Correspondence**

To note the following Correspondence:

- DV & SV AONB February Update;
- EALC Legal Updates;
- Rural Services Network 5 March;
- Making the Links March;
- RCCE Warbler

**7. Items for the next agenda**

..... (J R Drury – Clerk)

..... (Date)

The next Parish Council Meeting will be held on Wednesday 18 April