

Little Horkesley Parish Council

meeting to be held in the Village Hall at 1930

on Wednesday 20 June 2018

Apologies

Declaration of Pecuniary or Non-pecuniary interests in relation to agenda items.

1. Minutes

To approve the minutes of the meeting held on 9 May and the record of discussions held at the ad hoc meeting held in Water Lane on 18 May.

To review the minutes of the Annual Parish Council Meeting held on 9 May.

2. Management of the Parish Council

a. To review the actions of the Parish Council, as reflected in the minutes of 3 and 18 May, leading to the Trustees of the Village Hall retrospectively reporting their actions in School Lane to ECC Highways.

b. To note, with regret, the resignation of Steve Clarke and to confirm the appointment of Maria Oats to the Office of Chair.

c. To note the procedure for co-opting a new Parish Councillor and the need so to do with elections due in May 2019.

3. Clerk's Report

a. Affordable Housing

To review the initial report from RCCE on the Housing Needs Survey (Chris Exley's email 15 May).

b. Data Protection

To consider progress on the attached Data Protection – implementation of GDPR Requirements paper and specifically to adopt necessary policies before launching them on the Parish Council Website.

c. Playing Field

The system of Jake Jacobs reporting weekly on the state of the playground is working well:

- There is broken socket which needs repair;
- The bark has not yet months after agreeing with CBC that they would replace it – the Clerk would chase "Casey" Harrison CBC Zone 3.

No information has been received on the RoSPA Inspection – the Clerk to chase.

d. Roads and Verges

To discuss the conversation between Cllr Brown, Cllr Arnold and Highways on the need for signage at the Park Farm Road, Coach Road and London Road junction and any further intervention from the Parish Council.

To note the closure of Water Lane 26 & 27 June for BT cabling work.

To welcome the fact that ECC Highways have not cut the verges giving rise to a second flowering of wild flowers and wonderful grasses.

e. Superfast Essex Broadband

To note the County Broadband advertisement in the Parish Magazine promising to bring broadband to the village whilst failing to respond to the Clerk’s email of 22 May requesting clarification on County Broadband’s plans for Little Horkesley.

To receive a report from Maria Oats on the Gigaclear event on 12 June.

f. Royal Wedding 19 May

To review the value of the exercise and the lessons to be learnt (Chris Jacobs’ email of 26/5).

g. Travellers

To consider the potential threat from illegal Traveller’s sites (JRD’s email 26/5).

h. Mayor’s Invitation to the Parish Council Reception on 12 July.

To consider the Council’s response.

4. Planning

Application No: 180895 Westwood Park, London Road, Little Horkesley

To consider this application to convert buildings to office use.

5. Finance

a. To note that the Internal Auditor, Gavin White, has signed off on the Parish Accounts which have been forwarded to PRF Littlejohn almost on time.

b. To approve the payment of £40.00 to the Information Commissioner/

c. To note that a VAT Reclaim of £28.31 has been applied for.

6. Correspondence

To discuss the mass of information being received from CBC on their committee agenda/minutes.

7. Items for the Next Agenda

..... (J R Drury)

..... (Date)

The next Parish Council meeting will be held at 1930 on Wednesday 18 July.