**20LHPC07a Little Horkesley Parish Council**

**NOTICE OF MEETING**

**I HEREBY GIVE YOU NOTICE THAT YOU ARE SUMMONED TO ATTEND** an Ordinary Meeting of the Little Horkesley Parish Council to be held in Little Horkesley Village Hall on Wednesday 15th July 2020 at 7:30pm.

**Members of the public and press are welcome to attend but please note that social distancing measures will be in place.**

Joanna Petersen (Parish Clerk)

01206 273 145

clerk@littlehorkesleypc.com

# Apologies

**Declaration of Pecuniary or Non-pecuniary Interests in relation to items on the agenda.**

**1. Minutes**

To approve the minutes of the meeting held on 19th June as an accurate record.

**2. Standing Orders & Financial Regulations**

To discuss the updated Standing Orders and Financial Regulations with a view to approve.

**3. Playground**

* To acknowledge and thank parishioners and members of the council for their help weeding the playground ready for its reopening.
* To receive an update from the Clerk on Paul Cutler and the tree surgery
* To receive an update from the Clerk on the repair of the swing

**4. Planning**

No issues to discuss

**5. Finance**

* To acknowledge, and review the format, of the quarterly report.
* To approve Chris Exley as the member to verify the bank reconciliation each quarter (See section 2.2 of the Financial Regulations).
* To receive a report from the Clerk on the status of the End of Year Accounts.
* To receive report from the Clerk re AGAR submissions

***Invoice Approval***

To approve the following expenditure

* RCCE Annual Membership renewal £52.80

To note expenditure approved by the Chair and the Clerk during the Lockdown

* D A Page Landscapes (Grass Cutting) £216.00
* J Petersen (Salary) £338.70

**6. Correspondence**

* Email from Nigel Chapman re Constable Country Volunteer Rangers.

Are we happy to put a poster on the village notice board?

**7. Items for the Next Agenda**

**…………………………………………………………………………….. (J Petersen – Clerk)**

# ……………………………………………………………………………… (Date)

**Date of the next Parish Council Meeting Wednesday 15 July (location TBC)**

**The Public and Press are cordially invited to be present**

**Little Horkesley Parish Council**

Parish Clerk: Joanna Petersen

Email: clerk@littlehorkesleypc.com

Website: [www.littlehorkesleypc.com](http://www.littlehorkesleypc.com)