

# Little Horkesley Parish Council

meeting to be held in the Village Hall at 1930 on Wednesday 17 April 2019

## Apologies

**Declaration of Pecuniary or Non-pecuniary interests in relation to the items on the agenda.**

### 1. Minutes

To approve the minutes of the meeting held on 20 March as an accurate record.

### 2. Tribute to Duncan Brown

### 3. Finance

a. To review and update "Risks faced by Little Horkesley Parish Council" – Section 1 Annual Governance Statement Item 5.

b. To agree 2018/19 Asset Register – Section 2 Accounting Statements Item 4.

c. To approve:

- the Certificate of Exemption – AGAR 2018/19 Part 2;
- Section 1 – Annual Governance Statement 2018/19;
- Section 2 – Accounting Statements 2018/19.

d. To approve the following expenditure:

- EALC £66.25 Annual Affiliation Fee;
- J R Drury £91.46 Stationery supplies;
- DVS £50.00 Five Year Affiliation Fee;
- CPRE £39.00 Annual Affiliation Fee;
- Heydens £408.90 Tree Survey;
- Came & Co. £443.90 Parish Insurance.

### 4. Affordable Housing

To receive a report from Chris Exley on any developments on Affordable Housing.

### 5. Clerk's Report

a. Emergency Assistance Plan

To receive a report from Chris Jacobs on the update of the Emergency Assistance Plan.

b. Playing field

To note the 30 page report by Hayden's recommending that one branch of the tree in the playing field be cut back in the next year.

c. Roads and Verges

To receive a report from the Chair on a meeting with BSC held on 5 March.

To consider various flooding points on School Road/Cockerels Road caused by either blocked under road drains or the failure over many years to clean out gripes.

To note the closure Of Vinesse Road from 29 April for 21 Days.

d. Superfast Essex

To discuss action in response to County Broadbands email on Ultrafast fibre for rural villages (JRD's email 01/04)

To note the Superfast Essex Parish Engagement Event at 7.30pm on Tuesday 30 April at Anglia Ruskin University, Chelmsford.

e. Parish Council Website

To note the email 25/03 to Jenny McBride concerning website accessibility issues – no response received.

To note that EALC have announced a training course on accessibility but to date have received no interest.

f. Local Elections 2 May

To note that the Notice of Uncontested Election has been posted on the Noticeboard – all Councillors are therefore elected but by the next meeting must have completed their Acceptance of Office Forms and their Register of Registerable Interests.

j. Annual Parish Meeting 2000 Wednesday 8 May

To consider how to promote the APM – Flyer attached.

**6. Planning**

No issues to discuss.

**7. Correspondence**

To note the following correspondence received:

- DV & SV March Update – booking for the Forum on 21 June JRD’s email 01/04:
- CBC Zone 4 Community Information Pack;
- Essex CC Highways Update (JRD’s email 06/03);
- RCCE Warbler (JRD’s email 06/03);
- EALC Legal Update March – Maria Oats and Chris Exley;
- EALC County Update (JRD’s email 10/04/19).

**8. Items for the next agenda**

..... (J R Drury – Clerk)

..... (Date)

**Date of next meeting:**

- **Parish Council Meeting 1900 Wednesday 8 May**
- **Annual Parish Meeting 2000 Wednesday 8 May**