

Bank reconciliation – pro forma

Name of smaller authority: LITTLE HURKESLEY

County area (local councils and parish meetings only): _____

Financial year ending 31 March 2018

Prepared by J.R. DUNN PARISH CLERK / CRA (Name and role)

Date 23/04/18

Balance per bank statements as at 31 March 2018:

£ £

5,489.70

Petty cash float (if applicable)

Less: any un-presented cheques at 31 March 2018

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Add: any un-banked cash at 31 March 2018

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Net balances as at 31 March 2018 (Box 8)

5,489.70

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)

6,515.98

Add: Receipts in the year

4,047.05

Less: Payments in the year

4,714.88

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)

5,848.15

(See [example](#) for guidance if required)

Barclays 5,489.70
Cheltenham & Gloucester BS 358.45
5,848.15