

# Little Horkesley Parish Council

meeting to be held in the Village Hall at 1930 on Wednesday 12 September 2018

Apologies have been received from Chris Jacobs

**Declaration of Pecuniary or Non-pecuniary Interests in relation to agenda items.**

## 1. Minutes

To approve the minutes of the meeting held on 18 July.

## 2. Affordable Housing

To receive a report from RCCE on the results of the Housing Survey and to consider the next steps.

## 3. Management of the Council

a. To welcome Chris Jacobs to the Parish Council and to discuss with Michael Scales his possible involvement up to the May 2019 elections.

b. To consider the allocation of specific responsibilities to Councillors.

c. To note the Parish Council Meeting dates for 2019.

## 4. Clerk's Report

a. Data Protection

To discuss the structuring of the Emergency Plan to meet the requirements of the Data Protection Act.

## c. Playing Field

To note:

- Stuart Mosley has painted the mainframe of the play equipment – painting the fence would be budgeted 2019/20;
- Casey Harrison has reported that at the moment “operational difficulties” prevent him removing the grass pile but he has been asked to do it at a quieter time of year e.g. winter.
- CBC have cleared the weeds/overhanging hedges on the approach to the playing field;
- Jake Jacobs is reporting weekly on the state of the playground and has had discussions with Stuart Mosley on repairs necessary;
- Hannah Taylor has reported a weeding session has been completed.

d. Superfast Essex Broadband

To note the Superfast Essex Programme Update and consider nominating a Broadband Champion.

e. Roads and Verges

To note the Highways Bulletin JRD's email 27/7 and to consider the state of potholes in the village.

To note that the Clerk has received a notice from Highways that School Road will be closed on 21 August for BT Cable works.– it was assumed that this should read 21 September.

f. Emergency Plan

To be briefed on the role of the CBC Resilience Officer in relation to the Little Horkesley Emergency Plan.

## 5. Planning

To receive a briefing from Chris Exley on the impact of amendments to the National Planning Policy Framework and progress on the Colchester Local Plan.

**6. Finance**

- a. To note the lack of EALC or CBC guidance on when competitive tenders for council work should be sought and to discuss the Council’s approach.
- b. To approve the following payments:
  - Maria Oats £89.98 – Fasthosts domain rental for Little Horkesley Website;
  - Lorraine Brooks £95.00 – Website maintenance;
  - CPRE £39.00 – Annual Affiliation Fee;
  - Essex Air Ambulance £50.00 – Donation.

**7. Correspondence**

The following correspondence has been received:

- DV&SV July AONB Update: (circulated)
- Essex Warbler (circulated);
- EALC E Bulletin (circulated 27/07) and specifically the NFU/Crimestoppers initiative on rural crime);

**8. Items for the Next Agenda**

..... ( J R Drury – Clerk)

..... (Date)

**The next Parish Council Meeting will be held on Wednesday 17 October.**