

18LHPC05a

Little Horkesley Parish Council

meeting to be Held in the Village Hall at 1900 on Wednesday 9 May 2018

Apologies

Declaration of Pecuniary or Non-pecuniary interests in relation to the agenda items.

1. Minutes

To approve the minutes of the meeting held on 18 April.

2. Royal Wedding 19 May

To receive a report from Chris Jacobs on preparations and the response to the parish invitation.

3. Clerk's Report

a. Dog Fouling

To receive reports on action to prevent continued dog fouling in the village.

b. Playing Field

To note that the "rebarbing" exercise had not been completed and the Clerk had chased up Casey Harrison, CBC Zone 3 Team.

The Clerk to report on:

- Grass cutting,
- Wild Flower Meadow, and
- Pollinator Patch.

c. Roads and Verges

To receive a report from the Clerk on drainage work which has been done in School Lane.

d. Data Protection

To note that Parish/town Councils and Parish meetings are to be exempted from the requirement to appoint a Data Protection Officer (DPO) and to be advised on any further steps required prior to the introduction of the Data Protection Act.

e. Affordable Housing

To receive a report on whether any information has been received from RCCE on the response to the questionnaire.

4. Planning

There are no current planning applications or issues of concern.

5. Finance

a. To review and sign off on the Section 1 Annual Governance Statement 2017/18.

b. To review and approve Section 2 Accounting Statements 2017/18.

c. To approve the following expenses:

- Came& Co £432.43 – Parish Council Insurance;
- J R Drury £76.96 –stationery (Cartridges/Paper);
- CALC £35.00 –Annual Affiliation Fee.

6. Annual Parish Meeting - Election of Officers for 2018/19

To elect the following Officers for 2018/19:

Chair,

Vice Chair,

Responsible Financial Officer (RFO)

7. Correspondence

To note the following correspondence:

- DV&SV April AONB Update;
- Essex Warbler.

8. Items for the Next Agenda

..... (J R Drury – Clerk)

..... (Date)

The next Parish Council meeting will be held at 1930 on Wednesday 20 June.